

REPORT FOR RESOLUTION

DATE: 26th January 2010
SUBJECT: Budget Estimates 2010/11
REPORT OF: The Lead Officer on behalf of the Advisory Board

PURPOSE OF REPORT

To request the Committee to adopt the Revenue Budget estimates for 2010/11

RECOMMENDATIONS

It is recommended that the Joint Committee:

- [i] Agree to adopt the Revenue Budget estimates for 2010/2011 as detailed in the report.

FINANCIAL CONSEQUENCES FOR THE REVENUE AND CAPITAL BUDGETS

It is intended that, in the long term, the service will be self-financing.

CONTACT OFFICER

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1.0 INTRODUCTION

- 1.1 In accordance with the BLASJC agreement and the Accounts and Audit Regulations it is necessary to establish a budget estimate for the forthcoming year. An assessment has been made of the likely service take up during 2010/11 and therefore the Adjudicators, administrative support and accommodation needed. This report deals with the consequential establishment of budgets to meet this level of demand.
- 1.2 The adjudication service is to be operated on a self-financing basis with income obtained from charges made to BLASJC member authorities.
- 1.3 In common with the budget setting process adopted by the PATROL Adjudication Joint Committee, no assumption is made about new councils joining the scheme in next accounting year.
- 1.4 It has been agreed that both parking and bus lane adjudications are to be administered, and heard by adjudicators, in an integrated fashion to afford an opportunity for cost sharing, further economies of scale and the ability to provide an efficient and effective service.
- 1.5 Initial discussions with the Audit Commission about a proposal to keep administration of the two joint committees' accounts to a minimum by allocating expenditure based on the number of appeals received from each type of enforcement would be an acceptable and economic solution. A separate business area has been in operation since 2007/08 to enable recharges between the two accounts for appeal expenditure. It is anticipated that the Bus Lane Adjudication Service Joint Committee will be subject to a separate audit process for 2009/10 and any resulting recommendations will be fed into the budget setting process in future years.
- 1.6 It is therefore expected that during 2010/11 there will be additional income and expenditure available to PATROL for bus lane adjudications.

2.0 BACKGROUND

Revenue Budget Estimates

- 2.1 It is proposed to balance the income and expenditure of the revenue budget without the need to charge a 'joining fee' to participating councils.
- 2.2 An assessment has been made of the revenue budget that will be needed to meet the demands on the service during 2010/11.
- 2.3 The budget for 2010/11 is based on expenditure resulting from the pro rata per case is made on the assumption that there will be 12,423 parking appeals and 550 bus lane appeals during the year. The pro rata per appeal expenditure is calculated from the parking revenue budget.

- 2.4 The rate of growth for bus lane enforcement has been slower than anticipated and therefore no assumptions have been made for new councils joining in 2010/11.
- 2.5 Additional expenditure funded by a contribution from reserves has been included under separate costs to provide for the Bus Lane Joint Committee to commission projects of common interest to bus lane councils and motorists. The level of reserves at 31 March 2009 is £29,915. Provision also been included for the audit of the Bus Lane Adjudication Service Joint Committee final accounts.
- 2.6 Details of the proposed revenue budget are shown below.

Table 1: Bus Lane Adjudication Service Budget 2010/11

Expenditure	Budget Year 2007/8	Budget 2008/09	Budget 2009/10	Projected Outturn 2009/10	Budget 2010/11
	£	£	£		
Pro Rata per Appeal expenditure	23,774	75,034	80,216	78,268	86,850
Separate BLASJC costs	3,000	3,000	2,000	2,500	8,937
Service Management and Support	1,000	1,000	1,000	1,000	1,000
Audit Fee	0	0	0	2,500	2,000
Capital Finance Charges	0	0	0	0	0
Contingency	6,115	8,626	0	0	0
Total Expenditure	33,889	87,660	83,216	84,268	98,787
Income					
Penalty Charge Notices	33,889	87,660	83,216	82,960	88,200
Contribution from Reserves	0	0	0	0	10,587
Total Income	33,889	87,660	83,216	82,960	98,787
Surplus	0	0	0	1,308	0